

# North Beach Community Center Fees & Regulations

<b>PRIVATE PARTY</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>
Community Room	\$150.00	\$250.00
Cleaning Fee	\$ 75.00	\$ 75.00
Key Deposit	\$ 50.00	\$ 50.00
 <b>NON-PROFIT ORGANIZATION</b>	 <b>RESIDENT</b>	 <b>NON-RESIDENT</b>
Community Room	\$150.00	\$250.00
Cleaning Fee	\$ 75.00	\$ 75.00
Key Deposit	\$ 50.00	\$ 50.00
 <b>ORGANIZATION FOR PROFIT</b>	 <b>RESIDENT</b>	 <b>NON-RESIDENT</b>
Community Room	\$150.00	\$250.00
Cleaning Fee	\$ 75.00	\$ 75.00
Key Deposit	\$ 50.00	\$ 50.00
 <b>TABLES (without hall rental)</b>	 <b>RESIDENT</b>	 <b>NON-RESIDENT</b>
8ft Rectangle	\$ 5.00	\$ 10.00
Round Tables	\$ 5.00	\$ 10.00
Chairs	\$ 1.00	\$ 2.00
 <b>CURRENT OR RETIRED GHFD#8</b>	 <b>MEMBERS</b>	
Community Room	N/A	
Cleaning Fee	\$ 75.00*	
Key Deposit	\$ 50.00**	

The key deposit is refundable upon their return to the facility representative handling the rental. All rates are on a daily basis. There is a \$50.00 cancellation fee. The cleaning fee will be partially refunded depending on the condition of the hall after use. **Prices are subject to change at anytime without notice.**

**All Users** must sign and complete a Hold Harmless Agreement and Facility Use Agreement. Provide payment in the form of a check and provide an indemnify certificate from their insurance company. Coverage must include personal injury and property to the Community Hall, Fire Dept. #8 equipment and property.

Current or Retired members of GHFD #8 are required to provide insurance information and a signed rental agreement. \*Members may clean the hall themselves, in lieu of a cleaning fee. If the hall is left in an unacceptable state they will be charged the cleaning fee and will be asked to pay the fee for future use. \*\* A key deposit may be charged in the future if keys are not returned.

# Hold Harmless Agreement

The user agrees to indemnify and hold harmless Grays Harbor Fire District #8, it's appointed election officials, employees and volunteers while acting within the scope of their duties and such from and against all claims, demands, loss or liability of any kind and character, including costs of defense arising out of or in any way connected with user's use of the Fire Department's facility specified in this agreement. **This form must be signed and include a copy of the user's insurance certificate or letter of indemnity, then returned to GHFD #8.**

---

User's signature & date

---

## To be completed by GHFD #8

APPLICATION: CONFIRMED \_\_\_\_\_ DENIED \_\_\_\_\_

REASON FOR DENIAL: \_\_\_\_\_

---

FEE FOR USE: \$ \_\_\_\_\_ CLEANING FEE: \$ \_\_\_\_\_ KEY DEPOSIT \$ \_\_\_\_\_

TOTAL AMOUNT RECEIVED: \$ \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_

USER'S INSURANCE LETTER OR CERTIFICATE RECEIVED: \_\_\_\_\_

PORTION OF CLEANING FEE RETURNED: \$ \_\_\_\_\_ KEY DEPOSIT RETURNED: \_\_\_\_\_

PAID CHECK#: \_\_\_\_\_ DATE RETURNED: \_\_\_\_\_

---

---

GHFD #8 rental representative signature & date

**GHFD#8 Hall Rentals**  
P.O. Box 174  
Pacific Beach, WA 98571

**Stephanie Allestad**  
(360) 276-0009  
(360) 276-0012 fax

# GHFD #8 Community Center Facility Use Agreement

- \*Maximum number of people allowed in the facility is 125.
- \*There is NO SMOKING allowed inside the building.
- \*There will be NO ALCOHOLIC BEVERAGES on or in the premises.
- \*There will be NO ILLICIT DRUGS on or in the premises.
- \*Keep ALL vehicles clear to the left of the front door. This parking is for emergency use only.
- \*All groups are required to dispose of their own garbage. Bags will be provided.
- \*Users are RESPONSIBLE for their guests and to the Grays Harbor Fire District #8 Commissioners for Supervision, use and care of the Fire District's property, and that the character and nature of the activity complies with the Fire District's rules and regulations.

DATE(S) REQUESTED: \_\_\_\_\_ HOURS OF USAGE: \_\_\_\_\_

GROUP/ORGANIZATION NAME: \_\_\_\_\_

PURPOSE OF USE: \_\_\_\_\_

NUMBER OF ATTENDEES: \_\_\_\_\_

PERSON(S) IN CHARGE: \_\_\_\_\_

SPECIAL CONDITIONS OR SERVICES REQUESTED: \_\_\_\_\_

\_\_\_\_\_

ROOM REQUESTED: \_\_\_\_\_ COMMUNITY ROOM \_\_\_\_\_ KITCHEN

EQUIPMENT NEEDED: \_\_\_\_\_ # TABLES \_\_\_\_\_ # CHAIRS \_\_\_\_\_ TV \_\_\_\_\_ VCR

KITCHEN ITEMS \_\_\_\_\_

\_\_\_\_\_

DATE OF APPLICATION: \_\_\_\_\_ NAME OF APPLICANT \_\_\_\_\_

PHONE #'S: \_\_\_\_\_ DAY \_\_\_\_\_ EVE \_\_\_\_\_ FAX

EMAIL \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

DATE: \_\_\_\_\_

GROUP FUNCTION: \_\_\_\_\_

# GHFD #8 Community Center Cleaning Requirements

The user agrees to clean and leave the facilities in the condition they received it in. A partial cleaning fee will be refunded within 5 days of the event after complete inspection of the facilities.

<b>KITCHEN:</b>	<b>USER</b>	<b>FD REP</b>
Wash and put away all dishes and items used	_____	_____
Wipe counters and appliances	_____	_____
Clean and dry sinks	_____	_____
All kitchen items are accounted for	_____	_____
 <b>RESTROOMS:</b>	 <b>USER</b>	 <b>FD REP</b>
Wipe down counters and mirrors as needed	_____	_____
All trash placed in waste baskets	_____	_____
Rooms are presentable for next group	_____	_____
 <b>COMMUNITY HALL:</b>	 <b>USER</b>	 <b>FD REP</b>
Sweep and mop all floors	_____	_____
Wipe down tables and chairs	_____	_____
Place all tables and chairs back to original set-up	_____	_____
Hall and restroom lights off	_____	_____
 <b>EXTERIOR:</b>	 <b>USER</b>	 <b>FD REP</b>
All cigarette butts and trash put in proper containers	_____	_____
 <b>TRASH:</b>	 <b>USER</b>	 <b>FD REP</b>
All trash placed in provided containers by bay doors	_____	_____
 <b>RAGS &amp; CLEANING EQUIPMENT</b>	 <b>USER</b>	 <b>FD REP</b>
Rags & equipment replaced in proper area	_____	_____

Complete and sign this form and leave on the kitchen counter when leaving building after use.

\_\_\_\_\_  
User's signature & date

\_\_\_\_\_  
GHFD #8 representative signature & date