

Grays Harbor Fire District #8
Fire Commissioner's Meeting
October 12, 2023

The Fire Commissioner's meeting was called to order at 1900 by Commissioner Chairperson John Collum. Commissioner Hatton was also present. The Pledge of Allegiance was recited. **Motion made by Commissioner Collum and seconded by Commissioner Hatton to accept the Minutes from the September 2023 with one correction.** Interested citizens attending were Chief Brian Shelley, Assistant Chief Shari Curtright, Vivian Matsen, and Jon Allestad.

Finance

Administrative Assistant Cathie reported ending cash balances:

Expense (Fire): \$233,231.65

Ambulance: \$212,893.23

Reserve: \$140,457.32

Bond: \$692.92

Ambulance Revenue

August 2023: \$1,452.33

September 2023: \$0

October 2023: \$277.74

YTD Total: \$16,211.41

Batch Control Log Report

Assistant Chief Shari Curtright reported a revised Batch Control Log from August giving the expected Hoquiam ALS billing to GHFD #8 of \$1,256.00.

Correspondence

Report is attached and will be read upon request.

Chief's Report

Report is attached and will be read upon request.

Old Business

Ambulance Re-Mount/New Ambulance: Regarding moving Ambulance A 8-13. Commissioner Collum found that we need to get special software from International. He has since found that the software in question is proprietary and will probably not work since it was designed for busses. It was suggested that we could call Horton in Portland and see if they can find an oil pump. Failing that, we could contact Larry at Hughes or Branistead (a semi-truck parts store).

Commissioner Collum said he would contact Springbrook, an on-line payroll firm to do our payroll next year. Fire District #7 has already signed-on with them. Evidently, none of the local CPA-firms (Aberdeen or Hoquiam) want or need the business.

New Business

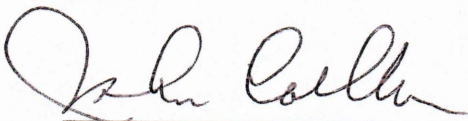
The little shed that was moved from the Ed and Ynette Gibbs property to the fire department property needs to have a heat and light source. It was suggested that a 30-amp electrical source would be sufficient.

Chief Brian Shelley brought his current employment contract for review by the Commissioners. **Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to sign-off Chief Shelley's contract after discreet changes are made.** Commissioner Collum would like to initiate a "360" evaluation between the Chief, Craig, and the Commissioners to be accomplished yearly. **Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to hold yearly "360 Evaluations" between the Chief, Craig, and the Commissioners.**

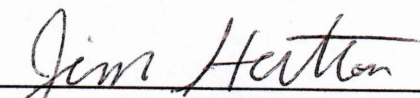
Voucher Review and Approval

Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to pay bills totaling \$16,477.52 and Payroll totaling \$14,347.12 per Payment Batch 23-09.

Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to adjourn.



Commissioner Chairperson John Collum



Commissioner Jim Hatton