

Grays Harbor Fire District #8
Fire Commissioner's Meeting
December 14, 2023

The Fire Commissioner's meeting was called to order at 1900 by Commissioner Chairperson John Collum. Commissioner Hatton was also present. The Pledge of Allegiance was recited. **Motion made by Commissioner Collum and seconded by Commissioner Hatton to accept the Minutes from the November 2023.** Interested citizens attending were Chief Brian Shelley, Mark Moulton, Kathleen Hodge Davis, Tom Greisamer, Melan Greisamer, Cathy Lynne, Ryan Porter, Craig Stewart, Linda Baxter, Scott Cameron, Sherry Tilstra, Jeff Gundersen, Eli Abbott, Jon Allestad, and Craig Nohr-Wisner.

This evening's meeting was preceded by the swearing-in of newly elected Commissioner Tom Greisamer.

Finance

Administrative Assistant Cathie reported ending cash balances:

Expense (Fire): \$329,496.20

Ambulance: \$285,477.74

Reserve: \$140,457.32

Bond: \$24,146.70

Ambulance Revenue

November 2023: \$1,387.74

December 2023: \$3,558.40

YTD Total: \$24,539.72

Batch Control Log Report

Assistant Chief Shari Curtright reported the Batch Control Log giving us the expected Hoquiam ALS billing to GHFD #8 from October totaling \$942.00 and November totaling \$942.00.

Correspondence

Report is attached and will be read upon request.

Chief's Report

Report is attached and will be read upon request. **Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to have Chief Shelley look into replacing both of our generators and to renew the vehicle bay heaters. Chief Shelley reported that new heater components have been ordered.**

It was decided that Craig Nohr-Wisner will attend the 2024 Leadership Conference in Portland.

Old Business

Ambulance Re-mount/New Ambulance: After much discussion, Chief Shelley will get a price to have A 8-13 hauled to the Auction.

The new payroll specialist for Fire District #8 is Juanita "Chris" Smith, who resides at 3760 Wishkah Road in Aberdeen. Her title will be "Office Assistant." **Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to accept her employment agreement, she will be paid \$700.00 per month for processing up to twenty responders. She will not receive benefits. We will retain all records. She will work from home. We will use the Bank of the Pacific as our vehicle of payroll payment.**

We will meet with Grays Harbor County Treasurer (or their designee) to establish a "paper trail" of the dollars assigned to payroll.

New Business

Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to initially fund payroll and benefits in an amount not to exceed \$45,000.00.

Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to implement the suggested meeting rate increase from \$128.00 per meeting to \$161.00 per meeting. Also, the Administrative Assistant's monthly payment will increase from \$800.00 per month to \$864.00 per month.

Voucher Review and Approval

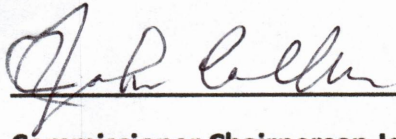
Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to pay bills totaling \$8,985.24 and Payroll totaling \$17,592.12 per Payment Batch 23-11.

Public Commentary

Members of the Seabrook community asked questions about the fire department, communications, and other areas of interest.


Adjournment

Motion made by Commissioner Collum, seconded by Commissioner Hatton, and passed to adjourn.



Commissioner Chairperson John Collum

Commissioner Jim Hatton



Commissioner Tom Greisamer